

## **Hirwaun and Penderyn Community Council**

### **Agreed Minutes of Meeting 13<sup>th</sup> July 2017**

**Present:** Cllr C Woodley (Chairman): Cllr M Walters, Cllr J Hartwell, Cllr J Myring, Cllr T Penny, Cllr C Matsell

**Attending:** CBC Karen Morgan, CBC Graham Thomas, Tim Phillips – RCT Traffic Management

**Apologies:** Cllr J Campbell, Cllr D Evans, Cllr C Chandler, Cllr J Brock, PCSO

**2017/117 - Disclosures of Personal Interest - None**

#### **2017/118 - PCSO report**

In his absence, the PCSO provided a written report detailing the incidences of Anti-social behaviour, Burglaries/Theft and Criminal Damage in the Hirwaun and Penderyn areas. He advised that patrols were being undertaken in relation to anti-social behaviour at Hirwaun Welfare and Tramway. Patrols are taking place in Penderyn in relation to parking issues at Penderyn Primary School. Speed traps are continuing in Penderyn and numerous individuals have been caught speeding in the area. In Hirwaun, patrols are continuing where drivers are known to cause obstruction, along with speed scoping exercises. Patrols have also taken place by Community Enforcement Officers outside the chip shop and at the top junction in relation to parking issues. Operations have also been ongoing with regards to Off Road Bikes throughout Trecynon, Penywaun and Hirwaun, along with areas where grass fires have occurred. There have also been recent complaints regarding litter outside the library from takeaways.

Finally, the PCSO advised that he has recently received reports of several high value thefts and burglaries from Tower Colliery and a few from units on the industrial estate. They are working cross borders with Dyfed-Powys Police and the Western Arm of South Wales Police to try to combat this. Intelligence is being shared among the agencies to try to stomp this out as soon as possible. **IF YOU SEE ANY SUSPICIOUS ACTIVITY – PLEASE REPORT IT.**

#### **2017/119 – Tim Phillips – RCT Traffic Management**

The Traffic Management Officer attended the meeting to discuss traffic issues within the Hirwaun area. Cllrs raised concerns regarding traffic parking hotspots and ongoing speeding and congestion issues. Different traffic systems, and traffic calming methods were discussed, along with the cost of each, and the pros and cons of installing such a measure. It was agreed that he would revisit historical issues to see if anything can be done to improve these issues under current legislation. **Action 1** – Executive Officer to liaise with RCT in order to look into matters further.

## 2017/120 - CBC reports

The format of the CBC reports was discussed by Community Cllrs and it was agreed that CBC reports would be provided electronically as far as possible. These reports would also form part of the main minutes rather than being included as an appendix. This was proposed by Cllr Hartwell and seconded by Cllr Myring and agreed unanimously.

CBC Karen Morgan provided the following written report:

- Inspection work will shortly be undertaken on the Tower Colliery Footbridge. Access will be maintained for pedestrians and users of the National Cycle Network Route 46. There may, however, be temporary traffic signals in place on the A465.
- Parent application process for the Welsh Government Childcare Offer pilot is now live. It is an online application process and parents can find out more information, such as eligibility criteria, and how to apply by visiting [www.rctcbc.gov.uk/childcareoffer](http://www.rctcbc.gov.uk/childcareoffer)([www.rctcbc.gov.uk/cynniggofalplant](http://www.rctcbc.gov.uk/cynniggofalplant)) Rhydywaun school catchment area is eligible to apply.
- Requested overgrowth be cut back on footpath above Welfare Ground
- Requested streetlights on Cynon Terrace be left on at night because of the history of antisocial behaviour in the area
- Reported faulty streetlights at top of Foundry Road and Rhossilli Close
- Held site visit today with enforcement officer looking at untidy/vacant/derelict properties in the village. He will also speak to streetcare about the Trade waste bins on High Street.
- I have provided feedback on the proposed newsletter about restoration works to Tower and also informed them that I am receiving complaints about noise now the overburden mounds are being reduced.
- Attended meeting today with Highway Officers and WG regarding dualling of the HOV. Scheme Assessment Reports will be available in the Library from tomorrow. Public exhibition to be held at Hirwaun Primary School on 9<sup>th</sup> and 21<sup>st</sup> August.
- I note the CC are seeking information from Cllr Andrew Morgan about the City Deal and Hirwaun Passenger trains. I spoke to him today about this and he reiterated the advice I have given previously – if and when firm proposals are available they will be subject to full statutory consultation.

CBC Graham Thomas provided the following written report:

- Ystradfellte Sign - Following my request the Ystradffellte Sign to the North of Penderyn has been replaced together with the Cattle Grid signs.
- Public Toilets Penderyn - I have made a case for a public toilet facility to be made available for residents and visitors stressing the many important visitor attractions in Penderyn.
- \_New Bus Shelter Rhosyfyrd - Following complaints regarding rain blowing into the shelter, I have reported the matter to Transportation and requested that the

matter be investigated with a view to fitting a protective front panel. Initial investigation indicates that it would not be practical to fit a front panel as it would need to be attached to the roof that extends partly over the pavement. I have further requested that the option of turning the bus shelter around and removing a side panel for access, be investigated.

- House Name Plot 3 Pontpren - Following representations that I have made to RCT and Royal Mail the property has been given a name that together with the existing post code should eliminate the problem, providing the new name is used. I have indicated the need to ensure that it is used and a request has been made to the property owner to fit a suitable plaque. "Tŷ'r Porth", Pontpren, Penderyn, CF44 0SX
- Double Yellow Lines Woodland Park junction with A4059 - This has been reported and under consideration by an engineer who has visited the site on a couple of occasions, during working hours, and not witnessed any parking of vehicles. He has requested information on problem times e.g. evenings/weekends when the problem occurs.
- Light at the bottom of gully Llwyn Onn to Pontpren - Reported to Street Lighting Engineer who will take a look at it but the initial response is that this also serves as a street light and different to the one at the top and could not be lowered and there are no shields available for this type of light and in any event should not be restricted from the street lighting scene.
- Request for Dog Bins either side of ROW rear of Llwyn Onn and bus lay by at Penderyn Primary School - I have requested one at the Woodland Park end of the ROW as there is already a dog bin adjacent to 6 Bryn Onnen that would serve the other end. Also requested dog bin at the school location.
- Damaged Pavement Corner of 34 Llwyn Onn & traffic conflict - The corner footpath has been resurfaced and new kerbstones installed and major work completed to move the drains and reconfigure the corner to facilitate the passage of vehicles.
- Early morning bus Penderyn - I have made a request that, as there are current lettings of contracts for integrated transport, that consideration be given to include an early morning bus from Penderyn that would make a Hirwaun connection to arrive in Merthyr or Aberdare before 8am. I have again requested that the hourly Penderyn bus should be timed to meet the hourly Glyneath connection.

### **2017/121 - Minutes of Previous Meeting.**

The minutes of the meeting of 7<sup>th</sup> June 2017 were proposed to be true and accurate by Cllr Walters and seconded by Cllr Matsell and agreed nem com.

### **Matters arising from the previous meeting:**

#### **2017/122 – Heads of the Valley/Swansea Road grass cutting**

The Executive Officer confirmed that this has now been completed.

### **2017/123 – Fencing at Tower Road**

The Executive Officer confirmed that this has now been repaired.

### **2017/124 – Train Line to Hirwaun**

It was advised that Cllr Andrew Morgan had confirmed that the Community would be consulted in due course.

### **2017/125 – Bethel House Right of Way**

The Executive Officer advised that RCT had provided information on the current options in relation to this right of way, along with advising that they would be commissioning a conditional survey on the surface and structure of the current footpath. **Action 2** – Executive Officer to forward the information from RCT to Cllrs, and ask RCT to provide the Community Council with the results of the survey before a decision is made.

### **2017/126 – External Audit 2016/17**

The Executive Officer confirmed that the accounts have been sent for external audit.

### **2017/127 – Clerk's Job Title**

The Executive Officer confirmed that following advice from One Voice Wales their job title had now been changed to Executive Officer instead of Clerk.

### **2017/128 - Planning Applications**

1. Variation of planning application - Other than newspapers, the delivery of goods to the convenience store shall only take place between 7am to 7pm Mondays to Saturdays and between 10am to 5pm on Sundays and Bank Holidays – Former Hirwaun Nursery School, Brecon Rd, Hirwaun. Application approved.
2. Conversion of former chapel into residential dwelling – Mount Pleasant Chapel, Harris Street, Hirwaun
3. Construction of new escape ramp and refuge area, revision of boundary fences, walls and gates, revision to parking area and out buildings – 25 Ger Y Mynydd, Hirwaun
4. Amended plans, Proposed detached three bedroom bungalow with external works – Bute Place, Penderyn Road, Hirwaun– **Action 3** – Executive Officer to respond asking that the public right of way be maintained.

5. Discharge of conditions, alleged breach of conditions 7, 9, 10, 11 – Retention of stables, track and storage sheds – The Dell, Croes Bychan Road
6. Proposal demolition of existing extension and erection of a new 2 storey extension – 87a Tramway, Hirwaun

### **Community Councillors reports:**

**2017/129** – Cllr Trudi Penny advised the meeting that:

- She has contacted Cllr Andrew Morgan about the condition of Hirwaun Primary School and has been advised that they are awaiting funding.
- Raised concerns about the use of the industrial units on Hirwaun Industrial Estate.

**2017/130** - Cllr J Hartwell informed the meeting that:

- The recent OVW Area Committee meeting discussed: i) the Community Council Charter, ii) the Police Commissioner for RCT attending future Area Committee meetings
- The issue of overgrown trees on Tramway was also discussed. Cllr Penny raised an interest at this point.

**2017/131** – One Voice Wales Anti Harassment and Bullying Policy (Dignity at Work)

This policy was proposed to be adopted by Cllr Walters, seconded by Cllr Myring and agreed unanimously by full council.

**2017/132**– One Voice Wales Model Resolution Protocol on Member/Officer Relations

This protocol was proposed to be adopted by Cllr Walters, seconded by Cllr Myring and agreed unanimously by full council.

**2017/133** – One Voice Wales Whistleblower Policy

This policy was proposed to be adopted by Cllr Penny, seconded by Cllr Myring and agreed unanimously by full council.

**2017/134** – Grant application

Cllrs discussed the grant application made by Briars Bridleways to support their annual Horse Show. It was agreed that a grant be awarded to cover the cost of their First Aid cover for the day.

### **2017/135 – Community Council Website**

Improvements to the current website were discussed. **Action 4** – Executive Officer to continue updating the website.

### **2017/136 – Community Council Flower Baskets**

The Executive Officer requested permission to purchase additional equipment to help with the watering of the village flower baskets. This was approved by full council.

### **2017/137 – Visual Improvements to Hirwaun**

The Executive Officer asked Cllrs to make sure that they provide their apologies in advance of a meeting if they are unable to attend. This will ensure that time isn't wasted preparing for a meeting that will not go ahead. It was agreed that the budget for this committee would be discussed and approved at the next Finance Committee meeting.

### **2017/138 – Christmas Painting Competition**

It was agreed that this competition would now run annually. It will follow the same format as last year, but with second prizes being awarded for each category, and an additional category being added for children who live in Hirwaun/Penderyn but do not go to school in the area.

### **2017/139 – Executive Officer's report**

The Executive Officer recited the bills paid for the month which included:

Briars Bridleways - £120	Daisy Communications - £76.50
Toshiba - £124.80	SET Office Supplies – £22.92
Watering equipment – £9.99	Community Council credit card - £29.34

No consultations were received.

The council had received the following correspondence:

1. Request from Penderyn Community Centre to add our name to their planning application to have a cafe at the community centre. The Executive Officer advised that the legal advice from OVW was that the Community Council does not have the power to do this and cannot add their name to the application.
2. Nominations required to sit on RCT's Standard's Committee – Cllr Myring was nominated. **Action 5** – Cllr Myring to submit this nomination.

3. RCT CBC online consultation on Draft Integrated Network Map – In relation to walking and cycling routes in RCT – Cllrs Claire Matsell and Trudi Penny to complete this consultation.
4. Community Cllr Code of Conduct training – Cllrs attending were confirmed as Cllr Myring, Cllr Hartwell, Cllr Walters, Cllr Penny and Cllr Matsell.
5. The signatories for the bank account have now been approved. Current signatories are Cllr Woodley, Cllr Campbell, Cllr Myring and Cllr Matsell.
6. Interlink Funding forum on 20<sup>th</sup> July.
7. Welsh Government event on Higher Activity Radioactive Waste Management and Disposal on 19<sup>th</sup> September.

Other matters:

- Photocopier – The Executive Officer advised that there had been no printing or copying facilities in the Community Council office due to the breakdown of the photocopier and difficulty in its repair. Cllrs were reminded that when the current contract is due for renewal they must consider changing to a more efficient model.
- Hirwaun & Penderyn in Bloom competition – The Executive Officer suggested that the Community Council run a competition next year to bring the community together and improve the local area. This is a competition run by many other Community Councils. It was agreed by full council to take this competition forward, with no entry fees for participants. **Action 6** – Competition to be launched in our annual Garden Show this year. Cllr Penny and Cllr Matsell to design the poster. Executive Officer to add to the January agenda so that council can agree the prizes.
- Tree Charter – We have now been advised that the signature packs need to be sent back in the next few weeks. **Action 7** - Cllrs to return their signature packs to the Executive Officer.
- Dementia Friends – This training had now been undertaken by Cllrs and Staff and it was agreed by full council to open this out to local businesses and community groups. **Action 8** – Executive Officer to liaise with the Alzheimer's Society.

**2017/140 - Urgent items at the Chair's discretion**

There being no other business the meeting closed at 9.15pm.